

BUNDESARCHIV-FILMARCHIV

NOTES FOR USERS OF FILM FOR THE PURPOSE OF FILM AND TELEVISION PRODUCTIONS

The Bundesarchiv, an institution of the Federal Republic of Germany, is collecting motion pictures of German origin, excluding TV-productions.

Access to the holdings is not confined to academic and official use, but is also granted to film and television companies. Viewing and selecting footage, however, is only possible on premises.

Copyrights are not administered by the Bundesarchiv. Patrons who want to use film material are therefore committed to clear copyrights with the respective copyright holders. To avoid delay, permissions for duplications should be gained in advance if possible.

For the usage of films in new film and television productions please note the following conditions:

- a) Arrangements for viewing should be made as far in advance as possible, otherwise no definite appointments can be guaranteed. Please give information on topic and purpose of your project and add if you are commissioned by somebody.
- b) Please understand that masters for duplicating purposes are not passed to you personally nor to your institution. The master (dupe positive or print) may be sent to a printing laboratory in Germany only. Copies made there must be ordered and paid by the user himself. Before the master can be handed over to the laboratory the Bundesarchiv needs the permission of the copyright holder. In no case the master will be dispatched before receipt of this permission. Any transport is made by a commercial company and will be collect.
- c) Films are delivered to a laboratory only after a written permission given by the copyright holder has reached the Bundesarchiv.
- d) Please note that the following fees are charged according to the regulations of the actual valid issue of the **Verordnung über Kosten beim Bundesarchiv** (BArchKostV)

(Compare reference numbers in brackets.)

1. Viewing and selection by the user	€ 15,34 per commenced hour (1.2)
2. Researching and clipping service by the archive according to written order (service restricted)	€ 15,34 per commenced 30 minutes (1.2; 3.0)
3. Permission to duplicate clippings	
b/w	€ 2,15 per meter (14.1)
colour	€ 3,22 per meter (14.2)
4. Permission to duplicate whole reels	
b/w	€ 1,07 per meter (14.3)
colour	€ 1,61 per meter (14.4)

- e) These archive fees do not include any license fees. The processing of copies, too, will be charged additionally by the laboratories concerned.
- f) In cases the summed up amounts will presumably exceed **250,- €** the Bundesarchiv may require payment in advance.